



West Sussex County Council
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'Love life, love learning'

Headteacher: Mrs D Allen

September 4, 2020

Dear Parents and Carers,

We hope everyone managed to enjoy some of the sunshine over the summer break.

The staff have been working really hard over the past week to prepare the classrooms and plan some exciting learning for the children on their return. We just wanted to send everyone a little reminder about the school day and the extra measures we have put in place to keep the school and your child as safe as possible. We are blessed with having lots of space, so organising the children into their classroom bubbles has been relatively easy. There are a few things that we really need your help with though please:

Start and finish time of school

Both classes will start and finish at the same time.
The school day will run from 8:45am - 3pm.



Year R/ 1 will line up in the marked areas on the pedestrian path, ready to go into school through the large blue gates which go into the playground. At 8:45am, the teacher will open this gate and welcome the children through into the classroom. Once the line of children are through, the gates will be locked.

The Year 2 class will come in through the smaller blue gate at the same time.

Please be aware that if your child is late, and the gates have been locked, you will need to go to the front entrance with your child, tell the staff and when someone is free, they will come and let your child in through the blue gates. Dealing with late arrivals is very disruptive to the class, so please try and make sure you are here on time, as the gates will be locked by 8:50am every day.

What does my child need?

They will need to wear their full uniform, including school shoes. Please send them into school with a PE kit on a Monday morning, which we will send home with them on a Friday for washing. They will also need their book bag, a drink of water in a named



water bottle and, if they would like, a fruit snack (which should be named please). They do not need to bring toys or stationery with them.

What if my child is ill?

If your child has any sickness and diarrhoea, they should NOT come to school until 48 hours after the last episode.



If they develop a new cough, a fever or possibly a loss of taste, they should remain at home and parents should take children for a Covid test. Children should remain at home until the test comes back negative, in which case they can return to school. If they test positive, the child and the family need to isolate for 14 days before returning to school. Please inform the school of the outcome of any tests.

If there are confirmed cases within school, we will work closely with Public Health England to decide whether a bubble or the whole school will need to isolate. If children become unwell at school, they will be sent home.

Books and reading

We cannot stress enough the importance of reading and sharing books together every day at home with children. For this reason, we will be letting children bring home several reading books on a Monday, for them to share with you during the week and we will collect them back in on a Friday. This means that by the Monday, the books will be ready to be borrowed again by different children.

How we will know what is happening in school?

We will continue to send out weekly newsletters to you and key dates will be added to the school website. Next week's letter will have some of the important dates for your diaries.

We can't wait to see all of the children again!

Yours sincerely

Debbie Allen

