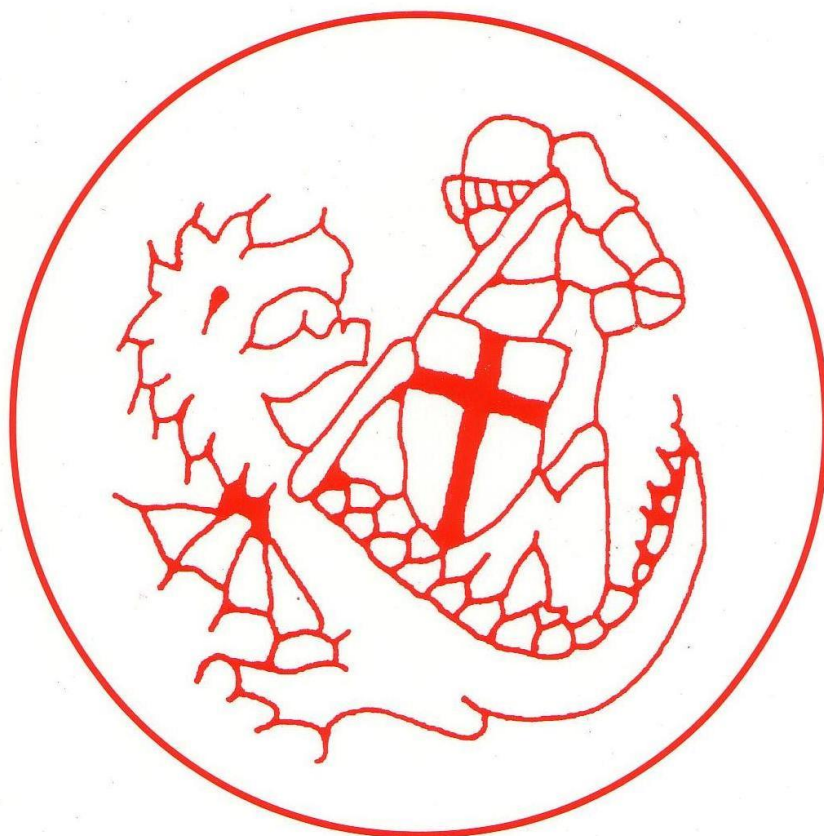


Rumboldswyke
Church of England Infants' School



Asthma Policy
September 2021

Asthma Policy

We have a number of children with asthma and feel the following aims are very important:

1. We recognise that asthma is an important condition affecting many school children and our school welcomes children with asthma.
2. We want to help all children with asthma to participate fully in all aspects of school life.
3. We recognise that pupils with asthma need immediate access to their inhalers quickly and whenever necessary. Children need to know how to administer their inhalers for themselves. They may need encouragement and supervision when they are young or first learning how to cope with their particular inhaler but should become independent as soon as possible.
4. We endeavour to make the whole school environment, including the physical, social, sporting and educational environment, favourable to pupils with Asthma.
5. We ensure that all staff (including supply teachers and support staff) who have pupils with asthma in their care, know who those pupils are and know the school's procedure to follow in the event of an asthma attack.

In order to achieve these aims, the following guidelines should be followed:

1. Each child must have a record of their medication on the Asthma Medication Form which must be filled in by staff and signed by the parent. This form also authorises the school to administer the school inhaler in an emergency or on school trips. The form must be kept readily available to those responsible for the child.
2. An up to date list of all those children in school who have asthma must be displayed in the First Aid room.
3. All inhalers must be marked with the child's name and must always be accessible to the children - if the class go out of school for any reason (walk/visit to church) the inhalers and or school emergency inhaler must be taken.
4. It is unlikely that a child will overdose on his/her medication or become addicted. Parents will be informed by email or telephone if medication has been administered and the Medicines Administered in School Book will be noted accordingly with the time, child's name, amount administered and date. However, should a child need their reliever inhaler more frequently than every four hours or more than what's normal for them parents will be advised to consult their doctor. Never refuse to allow a child to use their inhaler if they say they need to.
5. Guidance on what to do in an Asthma attack, together with inhaler guidelines, is displayed in the First Aid area. In the event of a severe attack where a child has difficulty in breathing, follow the Asthma Emergency procedures whilst calling for an ambulance. Inform parents once the ambulance has been called for.

6. Make sure everyone is aware of each individual's management schedules - those children who have exercise induced asthma may need to have their inhaler before they start exercise.
7. Everyone must be made aware - make sure students, helpers etc are aware of our policy.
8. We will ensure the school environment is favourable to children with asthma. The school will take into consideration, any particular triggers to an asthma attack that a child may have and will seek to minimise the possibility of those triggers. No smoking is allowed in or around the school buildings.

Record Keeping / First Aid Duties

When a child joins the school, parents/carers are asked to declare any medical conditions (including Asthma) that require care within school. At the beginning of each school year parents are requested to update details about medical conditions (including Asthma) and emergency contact numbers.

All parents/carers of children with Asthma are asked to complete, with a member of staff, an Asthma Information / Authority to Administer Medication form. The details are then placed on the 'Health Information where action needs to be taken in school' list. A copy of which is circulated to all staff each year and copy is placed on the Staff Room Medical Board, which is visible at all times. The list is updated each September and when additional information is given throughout the year. (All staff are advised of any further changes.)

Parents are asked to provide school with two in date, named inhalers for their child's use. It is the parent's responsibility to ensure medicines are kept in date. Inhalers are kept in an adult accessible box in the staff room. In the event of an emergency the inhaler will be taken to the child.

The school has its own Ventolin inhaler which can be used in an emergency or on school trips. This can be administered to any child whose parent has signed the consent form. A list of children who may use the emergency inhaler will be kept with the medication. The First Aid Leader will ensure this medication is kept in date.

If a parent fails to provide an inhaler immediately, they will be contacted regularly until one is provided and a record of the conversations will be recorded in the Medication Requests book.

Any medicine given is recorded in the Medication Book and a copy of the Asthma Attacks Emergency Procedure is in the Medicine box for quick reference.

Please also see First Aid Policy/First Aid Procedures/ Medicines in School Policy & Sickness Policy

Revised September 2021