

**Rumboldswyke Church of England School**  
*Part of the Bishop Luffa Learning Partnership*  
**'Love life, love learning, love God's world'**



[office@rumboldswyke.org.uk](mailto:office@rumboldswyke.org.uk) 01243 782368

Head of School - Mrs Lisa Harris [head@rumboldswyke.org.uk](mailto:head@rumboldswyke.org.uk)

### **Breakfast Club**



At Rumboldswyke we are delighted to be able to offer a breakfast club with a safe, happy and caring environment for your children, from 8am to 8.45am.

This club is run by qualified, experienced members of school staff who are known by the children, with a range of child-led activities organised each day.

### **Fees**

- There will be a charge of £3.50 per session for Breakfast club. For parents whose children receive Pupil Premium there will be no charge.
- Unfortunately, we will be unable to refund fees for non-attendance due to sickness / holiday / etc.
- Should you wish to cancel any regular session patterns booked for the remainder of a term, you will need to give at least 2 weeks written notice via email to [office@rumboldswyke.org.uk](mailto:office@rumboldswyke.org.uk).

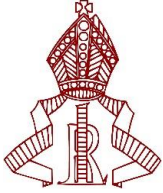
### **Booking / Registration** – even if your child is entitled to Pupil Premium funding, it is important that everyone registers their child for Breakfast Club before children attend.

- Registration (and payment if required) must be made through the Arbor Parent Portal. You will receive a 'Welcome to Arbor' email on admission to the school, which will have instructions on how to access the Parent Portal and register your child for any clubs.
- All bookings / registrations for breakfast clubs must be made in advance, so we can ensure we have sufficient food and correct staffing.
- Please do not bring the children to the club without booking them in first, as we will not be able to accommodate them.
- A register will be taken each day.
- There will be a maximum of 30 children per session

### **How to book through the Arbor Parent Portal / Arbor App**

Once you have logged into the Parent Portal, please scroll down to the 'Activities' section, where you will find 'Clubs'. Click on the 'Clubs' section and from here you will see a list of clubs to which your child can be registered for. Click on 'Breakfast Club 2023-2024' and in the next window you will find 'Register your child for this club' and 'Top up account' in the green boxes at the top right hand corner of the screen, if logging in via the website. If you are required to pay for your Breakfast Club sessions, please ensure you click 'Top up account' and make a payment for the number of sessions you wish to book, prior to booking the sessions using your credit or debit card.

Once payment has been made, please go back and click 'Register your child for Breakfast Club'.



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If you wish to book your child in everyday (i.e. Monday - Friday), for the whole term, please select 'Spring Term 2' booking membership. If you would like your child to attend only certain days each week (e.g. Mondays, Thursdays and Fridays), you will need to select 'Daily - Spring Term 2' and in the next window, select each individual day that you would like your child to attend.

**Food**

- We will provide breakfast every morning between 8.00 – 8.20am. There will be a selection of: Cereals, toast, milk or water to drink.
- Please speak to a member of staff if your child has specific dietary requirements.
- If you wish to provide your child with their own food, please let us know.

If you have any queries, please speak to the office staff.

Best wishes,  
Hannah Light  
Office Manager